



## **FINNISH CHAMBER OF COMMERCE IN HONG KONG INTERNSHIP**

**FinnCham is now looking for an independent, outgoing and active intern to help with our daily operations in 2025!**

### **ABOUT FINNCHAM**

The Finnish Chamber of Commerce in Hong Kong is a focal point of business networking, knowledge sharing and market visibility for Finnish companies in Hong Kong.

FinnCham facilitates opportunities for its members to promote their business interests in Hong Kong and Mainland China and fosters commerce and communication between Finland and Hong Kong. FinnCham actively hosts both business and social events with a view of increasing the member's mutual interaction within the Finnish community and within other international communities and governmental institutions.

### **JOB DESCRIPTION**

The Finncham internship offers a unique opportunity for students to become familiar with bilateral business relations between Finland and Hong Kong and to network with local business representatives.

The intern will have an interesting role that includes a mix of marketing & communications, member services, administrative tasks and event organization. The intern is responsible for keeping our members up to date about market updates and promoting our own services and events through newsletters, social media and our webpage. In addition, the intern will assist in event planning and organization and other Chamber related activities.

The intern will work closely with the Executive Director and the Board of directors of FinnCham, which is formed by business professionals in Hong Kong. Therefore, the intern will have a unique opportunity to see and learn about business culture in Hong Kong and China.

### **QUALIFICATIONS**

- The ideal candidate would be a social person interested in marketing, event organizing and business culture in Asia.
- Networking skills will be essential as the intern will be in contact with a lot of new people and representing Finncham in different events.
- Ability to work independently and take your own initiative.
- Excellent command of written and spoken English and Finnish.
- Ability to think outside of the box, being curious and creative will be of advantage in the internship and help to settle in Hong Kong.
- Previous experience in WordPress, Microsoft tools (Powerpoint, Excel & Word), social media (Meta, X, LinkedIn, Youtube) and other digital marketing tools will be an advantage.

### **FUNDING**

Finncham's are independent non-profit organizations with volunteer staff. The internship positions are therefore unpaid but students from some schools are eligible for student grants which vary in

amounts and duration. We will be happy to pass on the information regarding these. However, students from all universities are welcome to apply for the internship.

## **APPLY NOW**

The internship will take place in Hong Kong at Finncham's office and around the city. The application period is open until 31.3.2025 but we process applications continuously. The duration for the unpaid internship is flexible and can be 4 - 12 months and can start anytime during spring 2025. If you are interested send you CV and Cover Letter to: [info@finncham.com.hk](mailto:info@finncham.com.hk)